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## SEMINOLE COUNTY GOVERNMENT AGENDA MEMORANDUM

**SUBJECT:** Budget Amendment Status Report FY 2008/09 - for the Period Ending June 30, 2009

**DEPARTMENT:** Fiscal Services

**DIVISION:** Budget

**AUTHORIZED BY:** Lisa Spriggs

**CONTACT:** Lin Polk

**EXT:** 7177

**MOTION/RECOMMENDATION:**

Informational Budget Amendment Status Report FY 2008/09 - for the period ending June 30, 2009.

County-wide

Lin Polk

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**BACKGROUND:**

Pursuant to Seminole County Administrative Code 22.5, Section I(3)(b), the Board of County Commissioners has empowered the County Manager or designee, as designated Budget Officer, to authorize specified intra-departmental budget amendments. In compliance with Section I(4)(b) of the referenced code, reporting is being provided to the Board of all budget amendments approved under the administrative authority granted and of budgetary performance and status throughout the fiscal year.

Seminole County Administrative Code 22.5, Section I (3)(b) authorizes the following:

"(i) Transfers of non-project appropriations within a fund or subfund and within a department or division that do not alter or amend a Department's or Division's Board approved work plan.

(ii) Transfers of appropriations among subfunds/business units and object classifications established to facilitate compliance with a specific grant funding agreement.

(iii) Transfers among sub-objects within a project within a fund or subfund or among a Family of Projects, when deemed necessary as a management tool.

(iv) Transfer from Project Contingency to provide additional funds required for a deficient capital outlay project.

(v) Transfer to Project Contingency from a capital outlay project upon completion of the unexpended budget.

(vi) Transfer required for the sole purpose of proper accounting treatment of the item, which do not modify the original budgetary intent."

Attached is status report for all FY 2008/09 intra-departmental budget amendments approved (under the administrative authority granted) for the period ending June 30, 2009.

**ATTACHMENTS:**

1. Infrastructure Sales Tax (1991) Project Contingency 08/09
2. Budget Transfer Update 08/09
3. Infrastructure Sales Tax (2001) Project Contingency 08/09
4. Natural Lands/Trails Project Contingency 08/09
5. Arterial Impact Fee 08/09

<b>Additionally Reviewed By:</b> No additional reviews
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**DFS REPORT  
FY 2009**

DFS #	Date Approved by County Manager	Fund Name		From (Object Class)			Transfer			Type I(3)(b)	Description
		Department	Division	From Business Unit Name	To Business Unit Name	To (Object Class)	From Project Name	To Project Name	Amount		
09-01	10/15/08	General Fund	Greenways & Trails	Various	Various	Operating Expenditures					
		Leisure Services				Operating Expenditures			\$ 319,837	(vi)	Accounting Adjustment
09-03	10/23/08	Various Public Works	Engineering	Unchanged	Unchanged	Capital Outlay	Project Contingency	Airport Boulevard	\$ 125,000	(iv)	Additional funding
09-04	10/23/08	01 Sales Tax Public Works	Engineering	Unchanged	Unchanged	Capital Outlay	Project Contingency	CR 46A at Colonial	\$ 50,000	(iv)	Additional funding
09-02	11/19/08	General Fund Various	Various	Various	Various	Revenue			\$ 9,283,480	(vi)	Accounting Adjustment
09-05	12/01/08	General Fund Public Safety	Admin	Ems Perf Mngmt	Director's Office	personal Services			\$ 8,574	(i)	Accounting Adjustment
09-06			Void			personal Services				vi	Void
09-08			Void								Void
09-09	11/20/08	Public Safety Grants	Emergency Management	Unchanged	Unchanged	Operating Expenditures					
		Public Safety				Operating Expenditures			\$ 24,016	vi	Accounting Adjustment
09-10	12/16/08	General Fund Constitutional Officers	Sheriff	Unchanged	Unchanged	Revenue			\$ 142,951	vi	Accounting Adjustment
09-11	12/16/08	Fire Protection Fund Public Safety	EMS/Fire/Rescue	Ems/Fire Operations	EMS/Fire Admin	Revenue					
						personal Services			\$ 125,507	(vi)	Accounting Adjustment
09-07	12/19/08	Various	Various	Unchanged	Unchanged	personal Services					
		Various				Internal Charges / Other Grants & Aids		CRA's	\$ 353,710	(i)	Operational Adjustment
09-12			Void								Void
09-13	12/23/08	General Fund Information Technology Services	Enterprise Software	Unchanged	Unchanged	Operating Expenditures					
						Capital Software			\$ 35,220	(vi)	Accounting Adjustment
09-14	01/09/09	Natural Lands / Trails Public Works	Engineering	Unchanged	Unchanged	Capital Outlay	Cross Seminle Trail	Contingency	\$ 88,920	(v)	Completed Project
09-16	02/10/09	General Fund Library	Various	044203 and 044205	044202	Capital Outlay			\$ 83,967	(i)	Operational Adjustment
09-17	02/10/09	17/92 Redevelopment TI Fund Planning & Development	Planning	Unchanged	Unchanged	personal Services					
						personal Services					
09-15	01/09/09	2001 Sales Tax Public Works	Engineering	Unchanged	Unchanged	Reserve for Contingency			\$ 5,825,019	(vi)	Accounting Adjustment
						Capital Improvement Contingency					
09-19	03/05/09	Community Development Block Grant	Community Assistance	Unchanged	Unchanged	Capital Outlay	Old Lake Mary Road / Lake Howell	North Street / Dodd Road / Old Lake Mary Road	\$ 446,000	(iii)	Intra-family Transfer
						Capital Outlay					
09-20	04/02/09	General Fund	Support Services	Fleet	Support Services	Grants & Aids	none	Jamestown Sanitary Sewer	\$ 100,000	(ii)	Grant adjustment
		Administrative Services				Capital Outlay					
09-21	04/10/09	Public Works Grants Public Works	Engineering	N/A	N/A	Operating Expenditures	none	none	\$ 7,782	(i)	Operational Adjustment
						Revenue	N/A	N/A	\$ 8,497		Accounting Adjustment
09-22	05/11/09	Community Services Block Grant	Community Assistance	N/A	N/A	Revenue					
						Personal Services	N/A	N/A			
09-23	05/11/09	2001 Sales Tax Public Works	Engineering	N/A	N/A	Operating Expenditures			\$ 15,000	(ii)	Grant adjustment
						Capital Outlay	N/A	N/A	\$ 2,221,631	(vi)	Accounting Adjustment
						Grants & Aids					

Grayed area has been previously reported  
\* Voided

**DFS REPORT  
FY 2009**

DFS #	Fund Name		From (Object Class)						Transfer		
	Date Approved by County Manager	Department	Division	From Business Unit Name	To Business Unit Name	To (Object Class)	From Project Name	To Project Name	Amount	Type I(3)(b)	Description
09-24	05/11/09	2001 Sales Tax Public Works	Engineering	N/A	N/A	Capital Outlay	N/A	N/A	\$ 1,987,301	(vi)	Accounting Adjustment
09-26	05/11/09	1991 Sales Tax Public Works	Engineering	N/A	N/A	Grants & Aids	N/A	N/A	\$ 150,000	(vi)	Accounting Adjustment
09-27	05/11/09	2001 Sales Tax Public Works	Engineering	N/A	N/A	Capital Outlay	N/A	N/A	\$ 214,827	(vi)	Accounting Adjustment
09-25	05/27/09	General Fund Information Technology Services	Operations	Various	140510	Operating Expenditures	NA	NA			
						Operating Expenditures			\$ 142,462	(vi)	Accounting Adjustment
09-18			Void								Void
09-28	05/29/09	2001 Sales Tax Public Works	Engineering	N/A	N/A	Capital Outlay	Various	Project Contingency	\$ 420,038	(v)	Completed Project
09-29	05/29/09	Public Works Grants Public Works	Engineering	N/A	N/A	Capital Outlay	N/A	N/A	\$ 122,207	(vi)	Accounting Adjustment
09-30	05/29/09	CDBG Community Services Block Grant	Community Assistance	N/A	N/A	Grants & Aids	n	n			
						personal Services					
						Operating Expenditures			\$ 14,000	ii	Grant adjustment
09-31	06/15/09	Affordable Housing Trust Community Services	Community Assistance	N/A	N/A	Grants & Aids	n/a	n.a			
						personal Services			\$ 5,000	ii	Grant adjustment
09-32	06/21/09	Public Safety Grants (State) Public Safety	Emergency Management	N/A	N/A	Operating Expenditures	n/a	N/A			
						Capital Outlay			\$6,300	(vi)	Accounting Adjustment

Infrastructure Sales Tax (1991)  
Project Contingency

Beginning Balance	Adopted Budget	362,434
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BAR/BCR/DFS #	Project #	Project Name
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DFS 09-03	00006102	Airport Boulevard Phase II & III	(51,250)
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Ending Balance	311,184
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Note: Reductions in Project Contingency equates to an increase in the project budget. Increases in Project Contingency equates to a transfer of the remaining funds from a **completed** project.

\*Shaded area has been previously reported.

Infrastructure Sale Tax (2001)  
Project Contingency

Beginning Balance	Adopted Budget	400,000
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BAR/BCR/DFS #	Project #	Project Name	
DFS 09-04	00191659	CR 46A at Colonial Parkway	(50,000)
DFS 09-12	00192594	Snowhill Road Sidewalk	98,060
DFS 09-28	00192564	North Line Drive Sidewalk	92,045
DFS 09-28	00192572	Park Dive Sidewalk	19,864
DFS 09-28	00192590	Jackson Street Sidewalk	162,847
DFS 09-28	00192595	Stefanik Road / Moyesesw Road Sidewalk	145,281
BCR 09-14	00192916	South Citrus Road Sidewalk Safety Improvement	(50,000)
BCR 09-15	00192548	Avenue E	15,000

Ending Balance		833,097
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Note: Reductions in Project Contingency equates to an increase in the project budget. Increases in Project Contingency equates to a transfer of the remaining funds from a **completed** project.

\*Shaded area has been previously reported.

Natural Lands / Trails  
Project Contingency

Beginning Balance	Adopted Budget	-
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BAR/BCR/DFS #	Project #	Project Name
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DFS 09-14	00187702 Cross Seminole Trail	88,920
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Ending Balance	88,920
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Note: Reductions in Project Contingency equates to an increase in the project budget. Increases in Project Contingency equates to a transfer of the remaining funds from a **completed** project.

Arterial Impact Fee  
Project Contingency

Beginning Balance	Adopted Budget	78,156
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BAR/BCR/DFS #	Project #	Project Name
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DFS 09-03	00006102	Airport Boulevard Phase II & III	(73,750)
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Ending Balance	4,406
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Note: Reductions in Project Contingency equates to an increase in the project budget. Increases in Project Contingency equates to a transfer of the remaining funds from a **completed** project.